

JOB DESCRIPTION

ARTIFICIAL INSEMINATOR

1. Work within a team calling on farms, as directed, to artificially inseminate cows and heifers for herd owners to a high professional standard.
2. Call, when requested, with D.I.Y./Service customers, in order to sell the Company's range of available semen, products and other services.
3. Ensure that the operation is carried out in an effective and safe manner within the agreed daily timescale. It is your responsibility to carry out a health and safety assessment on each visit to a place of work. Most calls will be logged before 10.30 each morning. However, calls received after this time should not be deemed late or optional.
4. Maintain a high degree of bio-security, including proper cleansing and disinfecting procedures before and after each insemination. Maintain a clean and tidy personal appearance and high standards of cleanliness and hygiene of all company property and equipment.
5. Following each insemination, record details on the hand-held computer provided, and leave an invoice with the customer. In the event of your computer not working, you should complete a docket from your sequentially numbered docket book. All numbered dockets must be accounted for and returned to Head Office promptly.
6. Collect, as directed, all debt, and receipt and bank all monies received promptly.
7. Handle with care all Company property as issued, especially the semen flask and stock of semen contained, and the handheld computer and hardware.
8. Be responsible for the actual stock of semen in the flask and to ensure liquid nitrogen levels are maintained to safeguard same.
9. Ensure that an adequate supply of semen is available in field flask to give the customer as wide a choice as possible.
10. Look after the Company issue van in a proper way and to drive it in a careful manner. If you drive your own vehicle, you must provide evidence of current appropriate business insurance. Ensure your driving licence is valid and notify HR promptly of any endorsements.
11. Feed back information to the Centre Managers on how the bulls offered by the Company are performing within the herds of their customers.
12. Be polite, courteous and respectful at all times to customers, suppliers and co-workers.